

Steps to purchasing an E-Ticket

1. Log onto the Box Office Website (carroll.universitytickets.com)

In order to search for tickets, you will need to login or create an account. Your account information will allow us to find the right tickets and prices for you.

Carroll University Community



Campus Login:

MyCarroll Username:


MyCarroll Password:

Login

General Public

If this is your first time purchasing tickets through Tickets.CarrollU.edu, you'll need to register as a new customer.

i NOTE: If you are a Carroll University student or employee you must register and login through the link on the left.

 [General Public New User Registration](#)

Existing users, please sign in below.

e-Mail Address:

Password:

Continue

[Forgot your password?](#)

2. Click which performance you would prefer to attend

Event Listings

Welcome Liz Parent



Music

Madrigal Dinner
Sat 12/6/2014 4:00 PM CT
Campus Center

Christmas at Carroll - 12/6
Sat 12/6/2014 7:30 PM CT
Shattuck Auditorium

Christmas at Carroll - 12/7
Sun 12/7/2014 7:30 PM CT
Shattuck Auditorium

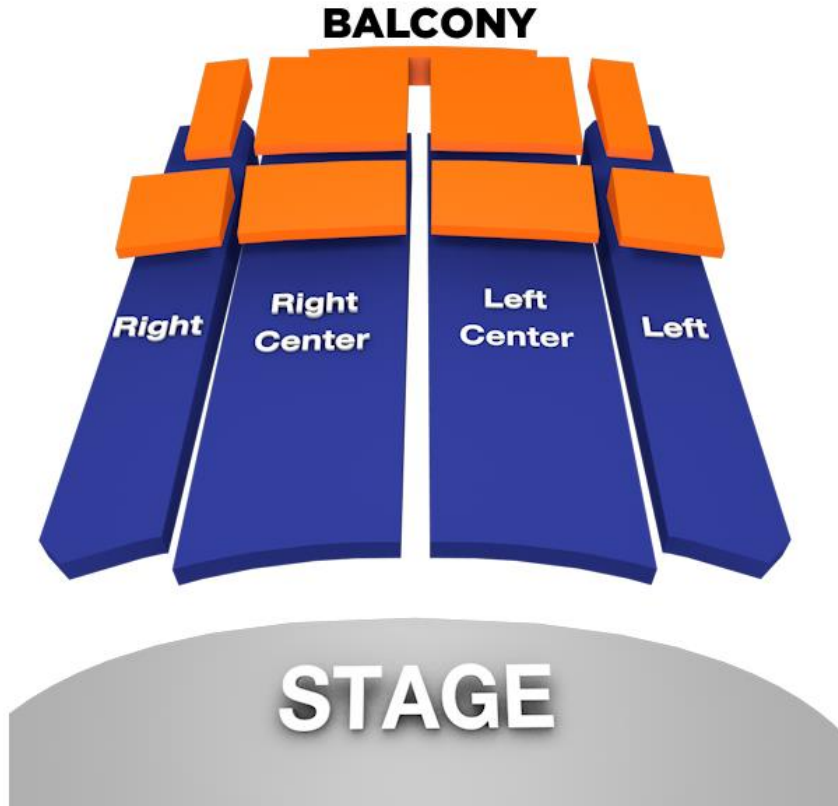
Theatre

3. Reserve the amount of tickets you would like


Ticketing Information	
Select from the following option(s) below:	
Ticket	Adult: 0 <input type="text"/>
	Student: 0 <input type="text"/>
	Senior Citizen (60+): 0 <input type="text"/>
Select Seats	

4. Select the area in which you would like to be seated

 Click on a section of the venue map to choose from available seats:




5. Proceed to Check Out

Description	Option	Quantity	Item Total
Christmas at Carroll - 12/6	Ticket	1	\$10.00
Level: BALCONY	Sec: Balcony	Row: AA	Seat: 123
	Price: \$10.00	 Remove	
	Subtotal:		\$10.00
	Convenience Fee:		\$0.00
	Discount:		\$0.00
	Order Total:		\$10.00





[Remove All Tickets](#) [Add More Tickets](#) [Checkout >>](#)

6. Click the drop down menu in order to select the E-Ticket option

Order Summary:

Description	Option	Quantity	Item Total
Christmas at Carroll - 12/6	Ticket	1	\$10.00
Level: BALCONY	Sec: Balcony	Row: AA	Seat: 123
	Price: \$10.00		
	Sub Total:		\$10.00
	Convenience Fee:		\$0.00
	Discount:		\$0.00
	Delivery Options:		E-Ticket (No Charge) 
	Order Total:		\$10.00

7. Enter your credit card information

Payment Type	Card Number	Card Security Code	Expiration Date
Credit Card-Web	<input type="text"/>	<input type="text"/> What is this?	10 2014
   			

Remember to provide the correct credit card billing address, otherwise your transaction will be rejected.

i NOTE: You will see a charge from **Carroll University** on your credit card statement.

By clicking the "Checkout >>" button, I agree to the Tickets.CarrollU.edu [Purchase Policy](#).

[Checkout >>](#)

8. Download your E-Ticket as a PDF

Your E-Ticket will look like this:

