ENG 170 Writing Seminar
Spring 2017 / Tuesday-Thursday
Section K: 8:00 – 9:50 am
Main Hall, Room 113

Instructor: Lynn Kilb
Phone: 414-378-1031(cell)
Email: lkilb@carrollu.edu
Office Hours: Tuesday & Thursday 10:00 – 11:00 by appointment

TEXTS: None required.
Please bookmark this website as a reference for grammar and MLA formatting: www.owl.english.purdue.edu
MATERIALS: Loose leaf paper. Pen. Folder. Stapler. Printer. Laptop (for writing in class, as needed.)

This course requires that you regularly check MyCourses and your campus email for assignments and handouts.

COURSE OBJECTIVE:
To develop a skill that will serve you well beyond this classroom and this campus: a skill for writing in a manner that is clear, complete, organized and grammatically correct. Throughout this semester, you will:
• Review basic grammar
• Read professionally written material and analyze for content and style
• Complete written assignments that demonstrate your ability to distill research and opinion
• Edit your work so that it expresses meaningful ideas in a concise manner
• Provide feedback to classmates on their written work

REQUIREMENTS and GRADING:
Your final grade will be determined by:
• Essay #1 (Opinion) – 10%
• Essay #2 – (Persuasive) 15%
• Essay #3 (Analysis) – 15%
• Essay #4 (Research) – 20%
• Mid-term Quiz – 10%
• Final Quiz – 10%
• Final presentation 10%
• Class Participation – 10%

GRADE SCALE:
93-100 = A
88-92.9 = A/B
82-87.9 = B
76-81.9 = B/C
70-75.9 = C
60-69.9 = D
Below 60 = F

Note that participation in class discussions is worth the grade of one paper. There are no exams in this class, but there will be a quiz at midterm and one at the end of the term designed to gauge your comprehension of class lessons. At the end of the semester, you will give an informal presentation about one of your essays.
CLASS POLICIES:

- **Late work:** Papers are due at the start of the class. Absent? If you email your paper and I receive it by the time class meets that day, you will receive full credit. If you turn it in the next time the class meets, you will be docked one half grade (ex: B to BC). After that, I will not accept a late paper.

- **Essay format:** A sample of a correctly formatted essay follows this syllabus. All essays must be printed and STAPLED. Plan ahead. “The printer is out of paper” is not an excuse. **Do not plan to print your essay the morning of the day it is due.** Please do not email your paper to me without my permission.

- **Conferences:** We will have individual conferences throughout the semester. Some class time will be devoted to these conferences, but you may also need to meet with me outside of scheduled class times.

- **Attendance:** Required. **Two “no penalty” absences** are permitted for illness, athletics or appointments. Three absences will reduce your participation grade (ex: B to BC). Four absences will reduce your final overall grade and may result in a failing grade for the course.

- **Plagiarism:** The Carroll University Academic Integrity Policy is located in your student handbook ([https://my.carrollu.edu/ICS/Departments/Student_Affairs](https://my.carrollu.edu/ICS/Departments/Student_Affairs)). I encourage you to familiarize yourself with it. If a student violates this policy in any way, I reserve the right to impose a sanction of failure on the assignment/assessment or failure in the course. If you have questions about appropriate citations, please ask.

- **Electronics:** Phones, iPods, laptops must be off while in class. If I catch you looking at your phone, I will give you a first-time warning. I will mark you “absent” each time after that. These absences will count toward the two “no penalty” absences you are allowed per semester.

- **Email:** I check email daily and respond quickly. However, if your question can be answered by looking at the syllabus or a Power Point on My Courses, I will not respond. Please do not email me because it is easier (for you) than taking the time to find the answer. **I am your instructor, not your personal Siri.**

- **Emailing documents:** Please use your last name on any attachment you send me. Do not email me a document called “Essay.” You may have written just one “essay,” but I may receive 40 of them.

- **Disability accommodations:** Students with documented disabilities who may need accommodations, or any student considering obtaining documentation, should make an appointment with Ms. Martha Bledsoe, Director of Services for Students with Disabilities, no later than the first week of class. She can be reached by calling 262-524-7335 or via email at mbledsoe@carrollu.edu.

The instructor and the University reserve the right to modify, amend, or change the syllabus (course requirements, grading policy, etc.) as the curriculum and/or program require(s).

CARROLL WRITING CENTER

The Carroll University Writing Center is an invaluable resource for success in this course. The Writing Center offers FREE one-on-one assistance with any phase of your writing. If you need help picking a topic or you need help editing a final draft, you can visit during the center’s drop-in hours, or make an appointment through LC Online. **It’s FREE!**

The Writing Center is part of the Learning Commons, located in the lower level of the Todd Wehr Memorial Library. **And it’s FREE!**
# Syllabus ENG 170 K

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<tr>
<th>Day</th>
<th>Date</th>
<th>Classwork / Homework</th>
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| Tuesday | 1/24 | - Introductions, Icebreaker, Syllabus Review  
|         |      | - Grammar Diagnostic  
|         |      | **Assign: THIS I BELIEVE ESSAY** (First Draft Due: Tues. 2/7)                        |
| Thursday| 1/26 | **THIS I BELIEVE**  
|         |      | - The Thesis Statement – PPT                                                        |
| Tuesday | 1/31 | **THIS I BELIEVE**  
|         |      | - Introductions and Conclusions, PIE PPT                                             |
| Thursday| 2/2  | **THIS I BELIEVE**                                                                 |
| Tuesday | 2/7  | **THIS I BELIEVE**  
|         |      | **Due: First Draft This I Believe Essay** (Final Draft Due: Tues. 2/14)             |
|         |      | - In-class Peer Review & optional conferences                                        |
| Thursday| 2/9  | **PERSUASION**  
|         |      | **Assign: Persuasive Essay** (First draft due: Tues. 2/28)                          |
|         |      | - Introduction: argument and persuasion                                               |
| Tuesday | 2/14 | **PERSUASION**  
|         |      | **Due: Final Draft this I Believe Essay**                                           |
|         |      | Ethos, Logos, Pathos (PPT)                                                           |
| Thursday| 2/16 | **PERSUASION**  
|         |      | - Claims and Warrants                                                                |
| Tuesday | 2/21 | **PERSUASION**  
|         |      | - Fallacies                                                                         |
| Thursday| 2/23 | **PERSUASION**  
|         |      | - Proper Letter Format & Model letter essays                                         |
| Tuesday | 2/28 | **PERSUASION**  
|         |      | **Due: First Draft Persuasive Letter** (Final Draft Due Tues. 3/7)                   |
|         |      | Peer Review & Optional conferences                                                    |
| Thursday| 3/2  | **ANALYSIS**  
|         |      | **Assign: Analysis Essay – PPT** (First Draft Due Tues. 3/28)                       |
|         |      | **MIDTERM QUIZ**                                                                    |
| Tuesday | 3/7  | **Due: Final Draft Persuasive Letter Essay**                                         |
|         |      | **ANALYSIS**  
|         |      | MMM #1 – Gender                                                                     |
| Thursday| 3/9  | **ANALYSIS**  
|         |      | MMM #2 and #3 - Race                                                                 |
|         |      | **SPRING BREAK**                                                                    |
| Tuesday | 3/21 | **ANALYSIS**  
|         |      | Barry v. Stein                                                                      |
| Thursday| 3/23 | **ANALYSIS**  
|         |      | 38 Who Saw Murder                                                                   |
| Tuesday | 3/28 | **ANALYSIS**  
<p>|         |      | <strong>Due: First Draft Analysis Essay</strong> (Final Draft Tues. 4/4)                         |
|         |      | - In-class Peer Review &amp; conferences                                                 |
| Wednesday| 3/29| <strong>One-one-one conferences</strong> – Day 2 (Second Cup)                                     |</p>
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<th>Thursday 3/30</th>
<th>RESEARCH Assign: Global Research Essay &amp; topics PPT (Outline due: Tues. 4/18) (First draft due Thurs. 4/27)</th>
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| Tuesday 4/4   | RESEARCH Due: Final Draft Analysis Essay  
   - Outline past research essays |
| Thursday 4/6  | RESEARCH CLASS MEETS IN LIBRARY |
| Tuesday 4/11  | RESEARCH  
   - Storytelling |
| Thursday 4/13 | RESEARCH  
   - Common Knowledge, Plagiarism, MLA |
| Tuesday 4/18  | RESEARCH Due: Essay outline |
| Thursday 4/20 | CLASS PRESENTATIONS DAY #1 |
| Tuesday 4/25  | CLASS PRESENTATIONS Day #2 |
| Thursday 4/27 | Due: First Draft Research Essay (Final Draft Due Tues. 5/2)  
   Peer Reviews & Conferences |
| Friday 4/28   | One-on-one Conferences - Day 2 (Second Cup) |
| Tuesday 5/2   | LAST DAY OF CLASS  
   - Final Quiz  
   Due: Final Draft Research Essay |

**WRITING ASSIGNMENTS & DEADLINES**

**Essay #1**  
This I Believe Essay (10%)  
Assigned: Tuesday, 1/24  
First Draft Due: Tuesday, 2/7  
Final Draft Due: Tuesday, 2/14

**Essay #2**  
Persuasive Essay (15%)  
Assigned: Thursday, 2/9  
First Draft Due: Tuesday, 2/28  
Final Draft Due: Tuesday, 3/7

**Essay #3**  
Analysis Essay (15%)  
Assigned: Thursday, 3/2  
First Draft Due: Tuesday, 3/28  
Final Draft Due: Tuesday, 4/4

**Essay #4**  
Research Essay (20%)  
Assigned: Thursday, 3/30  
Outline Due: Tuesday, 4/18  
First Draft Due: Thursday, 4/27  
Final Draft Due: Tuesday, 5/2
My Fabulous Essay

There is nothing more rewarding than writing an essay for a college class, especially one as interesting as ENG 170, Writing Seminar. Students who take this class will learn not just about grammar and sentence structure, but also about communication, a skill that is necessary in every career one might choose. Many students would prefer to avoid taking a writing class, but those same students may agree afterwards that ENG 170 taught them skills necessary to succeed not only in college, but also in life.

Many students entering college do not have the language skills necessary to read and write on a university level. A recent survey showed that 71% of college freshmen at private universities do not know the difference between an apostrophe and a quotation mark. “An even greater majority could not differentiate between a comma and a semicolon” (Bower and Thomas 42).

Some studies suggest the lapse in grammar know-how has gotten increasingly worse since the advent of the Internet. Incoming freshmen at Bates College in Rhode Island scored an average of 87 on a language usage test in 1992. On the same test in 2011, the freshman average was just 75 (“Language: A Lost Art”).

ENG 170 Writing Seminar will give Carroll University students an opportunity to refresh their writing skills and prepare for the academic composition they will be tasked with throughout their undergraduate and graduate careers. In ENG 170, students will review grammar rules, such as tense agreement, possessive form and comma use. They will review the writing of both professionals and their peers, and they will practice the art of revision, redrafting essays again and again until they are succinct and as clear as possible. According to Nancy Knowitall, who teaches Writing Seminar at Carroll University, this review will help students in all of their college courses, not only in ENG 170. “University learning requires writing, whether students are majoring in health sciences, accounting or philosophy,” said Knowitall (www.carrollu.edu).

Writing Seminar is truly a course that offers benefits for all. It is designed to refresh basic grammar lessons that students may have forgotten since primary school, and to provide students a solid foundation for academic writing through the university years. Although it is a required course, ENG 170 should be considered not a burden, but a blessing, for most students will gain from it skills they are sure to use in their future studies and future careers.