EDU 669: School Leadership Practicum II

Instructor: Dr. Tabia Jones  
Office: CGS 111  
Office Hours: before and after class or by appointment  
Email: tjones@carrollu.edu

Course Description:  
This second practicum is designed to guide students as they apply course concepts in the field. Students focus on issues related to instructional leadership and supervision in an educational environment. The practicum is created for the learner to gain first-hand knowledge about a variety of roles in educational leadership. It allows the student to develop a realistic perspective of the demands, needs, and problems that face instructional leaders in the educational environment. Students will partner with a practicing principal or school program leader to more deeply understand the theory and practice of school leadership. The course includes 150 hours of experience in a school setting.

Student Learning Outcomes  
Upon successful completion of the course a student will:

1. Apply leadership theory and practice related to the planning and preparation for a school year, instructional leadership, data-driven decision making, and professional development.  
2. Develop communication skills while working with the variety of stakeholders including parents, community members, teachers, support staff, students, and supervisors.  
3. Self-assess school leadership knowledge, skills, and abilities in a school setting.  
4. Deploy theory of professional learning community model in partnership with a practicing principal.  
5. Articulate the essential elements of educator effectiveness.

Required Textbooks


Student Assessment  
Student progress will be assessed using a number of formative and performance-based assessments including:

1. Weekly Activity Log and Reflective Journal- the Weekly Activity Log - hours per week should be documented weekly in the record or log. As a part of the journal, each
student must maintain a weekly reflection based on her/his experience. The reflection should include a description of the activities and a reflection such as a personal reaction, a critique of how the student and/or supervising administrator managed a situation, a tie-in of a concept discussed in seminar or other courses, a personal insight into leadership development, or an insight into how a situation or event could be handled differently. (LO# 1, 2, 4, 5)

2. **Final Practicum Report** - The final product (i.e., program/activity description, report) should be turned in with the final assessments. This report should be included in the Portfolio. The Practicum Project Report will include:

- Description of practicum work
- Description of leadership role(s)
- Key learnings and reflection – What did you learn about school leadership from your Practicum project? How did you grow in your understanding of theories, research, and concepts of school leadership? What did you learn about creating supportive learning environments that engender positive effects on student learning? What knowledge/skills will you need to develop further?
- Description of the connection to DPI and ISSLC standards (L.O.# 1, 2, 4, 5)

3. **Final Evaluation** - Both the supervising administrator and the student will complete the Final Evaluation, discuss ratings with each other, and submit both forms to the instructor. (L.O.# 3)

**Evaluation Requirements:**
The program is built on the premise that successful participants demonstrate competencies at a mastery level according to rubrics aligned with all assessments. Student receive either a(n) Satisfactory/Unsatisfactory for this course. A Satisfactory grade is based on the following elements:

1. Weekly Activity Log and Reflective Journal 30%
2. Final Practicum Report 30%
3. Practicum Participation (75 hours)/Self and Mentor Evaluation 40%

**Campus Info**

**General Policy Statements**

**Statement on Academic Integrity** – The Carroll University Academic Integrity Policy is located in your student handbook. You should familiarize yourself with it. If a student violates this policy in any way, you may receive a sanction of failure on the assignment/exam or failure in the course. If you have any questions about appropriate citations, please ask.

**Accommodation for Disabilities** – Any requests for accommodation must be made through Martha Bledsoe (262.524.7335), Director of Services for Students with Disabilities at Carroll
University. Appropriate accommodation will be made once notification from Ms. Bledsoe has been received.

**Modifications to the syllabus** - The instructor and the university reserve the right to modify, amend or change the syllabus (schedule, course requirements, grading policies, etc) as the curriculum and/or program require(s).