EDU 668: School Leadership Practicum I

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Office Hours: before and after class and other times by appointment

Course Description:

In this practicum the student is matched with a practicing principal or instructional leader for a two week session. Throughout the placement, students analyze and build their own leadership theory as they think critically and systematically about role of a principal and/or curriculum director. The practicum program is designed to promote reflective practices commensurate with the Wisconsin Administrator and Interstate School Leaders Licensure Consortium Standards (ISSLC).

Student Learning Outcomes

Upon successful completion of the course a student will:

1. Apply leadership theory and practice to instructional leadership.
2. Develop capacity to manage and facilitate administrative tasks.
3. Self-assess school leadership knowledge, skills, and abilities in a school setting.
4. Align performance activities to demonstrate DPI Administrator and ISSCL Standards.

Textbook:


Student Assessment

Student progress will be assessed using a number of formative and performance-based assessments including:

1. **Weekly Activity Log and Reflective Journal** - the Weekly Activity Log - hours per week should be documented weekly in the record or log. As a part of the log, each student must maintain a weekly reflection based on her/his experience. The journal should include a description of the activities and a reflection such as a personal reaction, a critique of how the student and/or supervising administrator managed a situation, a tie-in of a concept discussed in seminar or other courses, a personal insight into leadership development, or an insight into how a situation or event could be handled differently. (LO# 1, 2, 4)

2. **Final Practicum Report** - The final product (i.e., program/activity description, report) should be turned in with the final assessments. This report should be included in the Portfolio. The Practicum Project Report will include:
- Description of practicum work
- Description of leadership role(s)
- Key learnings and reflection – What did you learn about school leadership from your Practicum project? How did you grow in your understanding of theories, research, and concepts of school leadership? What did you learn about creating supportive learning environments that engender positive effects on student learning? What knowledge/skills will you need to develop further?
- Description of the connection to DPI and ISSLC standards (L.O.# 1,2,4)

3. **Final Evaluation** - Both the supervising administrator and the student will complete the Final Evaluation, discuss ratings with each other, and submit both forms to the instructor. (L.O.# 3)

**Evaluation Requirements:**
The program is built on the premise that successful participants demonstrate competencies at a mastery level according to rubrics aligned with all assessments. Student receive either a(n) Satisfactory/Unsatisfactory for this course. A Satisfactory grade is based on the following elements:

1. Weekly Activity Log and Reflective Journal 30%
2. Final Practicum Report 30%
3. Practicum Participation (75 hours)/Self and Mentor Evaluation 40%

**Grading Policy**
The program is built on the premise that successful participants demonstrate competencies at a mastery level according to rubrics aligned with all assessments.

**Course Schedule (subject to change):**
First year practicum assignment includes a two week immersion experience. The second year practicum experience includes an additional two week immersion experience followed by a required practicum done in conjunction with a practicing school leader.

**Campus Info**
**General Policy Statements**

**Statement on Academic Integrity** – The Carroll University Academic Integrity Policy is located in your student handbook. You should familiarize yourself with it. If a student violates this policy in any way, you may receive a sanction of failure on the assignment/exam or failure in the course. If you have any questions about appropriate citations, please ask.

**Accommodation for Disabilities** – Any requests for accommodation must be made through Martha Bledsoe (262.524.7335), Director of Services for Students with Disabilities at Carroll University. Appropriate accommodation will be made once notification from Ms. Bledsoe has been received.

**Modifications to the syllabus** - The instructor and the university reserve the right to modify, amend or change the syllabus (schedule, course requirements, grading policies, etc) as the curriculum and/or program require(s).