



Optional Practical Training Verification Form

Updated: June 6, 2017

According to Federal Regulations, students with authorized post-completion Optional Practical Training are required to report accurate information to the Student and Exchange Visitor Information System (SEVIS).

Throughout your period of post-completion optional practical training, you must inform the Designated School Official at Carroll University about any changes to the following information within 10 days of the change:

- residential or mailing address
- worksite address
- employer name
- any interruption of employment

Your information will be updated in the SEVIS database by a Designated School Office at Carroll University. Failure to report information about your residence address and employment may result in losing your F-1 visa status.

Please print

Your name (Last/Family, First) _____ CUID _____

Date of birth _____ (MM/DD/YY)

Current Address: Street _____ Apt. # _____

City _____ State_Zip _____

E-mail address _____ Phone _____

Are you currently employed Yes No If yes, Full time Part time If part time, hours per week: _____

Is this a volunteer (unpaid) position? Yes No

Company name of current employer _____

Worksite address of current employment

Street _____

City _____ State _____ Zip _____

Your job title _____

Employment start date _____ Employment end date (if appropriate) _____

Explain how your job is related to your major field of study at Carroll _____

If you have multiple employers or are self employed, please explain: _____

Student signature _____ Date _____

For OIE use only:

SEVIS address update: _____

Employer update: _____

DSO initials: _____

Date: _____