



I-20 Update Request Form

Revised: June 6, 2017

Directions: This form is to be used by **ACTIVE** status students who are enrolled in Carroll University coursework or who are currently on OPT. This form is not to be used by students seeking an extension of their I-20. Students requiring an extension of their I-20 should use the **I-20 Program Extension Request Form**. Students needing other I-20 updates should submit this completed form with the required documentation to the Office of International Education. Please allow 3-5 days processing time. Applications for new I-20s will NOT be considered without the required documentation.

PERSONAL INFORMATION

First Name:	Last Name:
Student ID:	SEVIS ID #:
Email:	Local Phone:
U.S. Street Address:	Apartment/Unit #:
City:	State: Zip:

REASON FOR I-20 REQUEST (check one):

<input type="checkbox"/> Change of Major (undergraduate only) Required documents: <input checked="" type="checkbox"/> Current I-20 <input checked="" type="checkbox"/> Email from Registrar's Office (new information must be updated in the portal) OLD MAJOR(S): _____ NEW MAJOR(S): _____	<input type="checkbox"/> Replacement I-20 (lost, stolen, damaged, travel document, or I-515A issuance) Required documents: <input checked="" type="checkbox"/> Current I-20, if available <input checked="" type="checkbox"/> Police report if reported stolen REASON FOR REPLACEMENT: _____ _____
<input type="checkbox"/> Change of Funding Required documents: <input checked="" type="checkbox"/> Current I-20 <input checked="" type="checkbox"/> Current financial support documentation	<input type="checkbox"/> Change of Name or Citizenship Required documents: <input checked="" type="checkbox"/> Current I-20 <input checked="" type="checkbox"/> New passport information page
<input type="checkbox"/> Change of Level Required documents: <input checked="" type="checkbox"/> Current I-20 <input checked="" type="checkbox"/> Acceptance letter into your new Carroll University program <input checked="" type="checkbox"/> Current financial support documentation for your new program. See the OIE website for cost of attendance figures. PRIOR LEVEL: IEL Bachelor's Master's Doctorate NEW LEVEL: IEL Bachelor's Master's Doctorate	<input type="checkbox"/> Add F-2 Dependent(s) Required documents: <input checked="" type="checkbox"/> Current financial support documentation <input checked="" type="checkbox"/> Passport information page for each dependent <input checked="" type="checkbox"/> Copy of marriage certificate or birth certificate with English translation

DEPENDENT INFORMATION (if applicable – attach addition pages if necessary):

Attach copies of the passport pages of any dependents you are seeking to add to your I-20

First Name:	Last Name:
Relationship to Student: Spouse Child	Date of Birth (month/day/year):
Country of birth:	Country of Citizenship:
First Name:	Last Name:
Relationship to Student: Spouse Child	Date of birth (month/day/year):
Country of Birth:	Country of Citizenship:
First Name:	Last Name:
Relationship to Student: Spouse Child	Date of birth (month/day/year):
Country of Birth:	Country of Citizenship:
First Name:	Last Name:
Relationship to Student: Spouse Child	Date of birth (month/day/year):
Country of Birth:	Country of Citizenship:

I-20 DELIVERY OPTIONS:

IN PERSON PICKUP

(or person named here will pick up my document: _____)

EXPRESS MAIL

Shipping instructions: <https://study.eshipglobal.com/register>

After completing the registration form you will receive an email confirmation.

Select "Receive Documents"

Search for "Carroll University"

Select "Office of International Education"

Provide the address where you wish for your document to be shipped

Select carrier (DHL, FedEx, etc.)

Make your payment

eShipGlobal Order#: _____)

FOR OIE USE: Received by: _____ Received date: _____ Processed by: _____ Returned date: _____

Original form and all documentation to be filed with copy of new I-20(s). Copy of form to be returned with new I-20(s).