**ACT380/480: Actuarial Science Internship**

Faculty Intern Supervisor: John Symms  
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Phone: 524-7143 (email preferred)  
Email: jsymms@carrollu.edu

**Course Goals**  
The goal of the internship is to give students an authentic experience as an entry-level actuary, as well as to tie together the goals of the Carroll College Actuarial Science major.

**Course Objectives**  
By the end of the internship, students be able to do the following:

- demonstrate applications of mathematics, statistics, computer science, economics, and finance in the actuarial science profession;
- effectively articulate what it means to be an actuary;
- demonstrate measurable progress in preparation for next professional exam.

**Electronic Journal**  
Students will submit a weekly report via email to the Faculty Supervisor. Students will outline accomplishments during the week as well as reflect on connections to their Carroll College experience. Email submissions should also contain overviews of what the student has studied in preparation for their next professional exam.

**Onsite Mentor Communication**  
Students are expected to keep regular contact with their mentor. The mentor will assist you in your tasks and give professional advice. Send the Faculty Supervisor the name, email address, and phone number for your mentor.

**Work Performance and Conduct**  
Students are expected maintain the highest level of professionalism.

**Accommodations for Disabilities**  
If you have any disability which may affect your performance in your class, please see the instructor during the first week of the semester. Accommodations may be made through Martha Bledsoe, Disability Services Coordinator, 524-7335, mbledsoe@carrollu.edu.

**Statement on Academic Integrity**  
The Carroll University Academic Integrity Policy is located in the student handbook. Please familiarize yourself with it. Carroll University emphasizes that students have an obligation to conduct their academic work with honesty and integrity. All acts of academic misconduct are serious.

*The instructor and Carroll University reserve the right to modify, amend, or change the syllabus (course requirements, grading policy, etc.) as the curriculum and/or program require(s).*